JAY ABBASI
ACCELERATE YOUR EVOLUTION

STAGE & AV REQUIREMENTS
Jay Abbasi | Keynote Speaker

Jay keeps his technical needs simple. Below is everything your AV team needs to know, along with a few extras that make the experience even better.

REQUIRED

- **Lapel microphone:** a wireless lavalier mic for hands-free speaking. A headset mic is a fine alternative.
- **Two mic runners with handheld microphones:** used for audience interaction throughout the keynote and/or Q&A at the end, depending on the format and time allotted.
- **Projector or screen:** a projector or TV screen to display Jay's PowerPoint presentation.
- **Room to move:** Jay moves through the audience during his keynote, so please keep clear walkways between tables and to the stage.
- **Audience visibility:** Jay plays an interactive game with the audience throughout his presentation and needs to see the room clearly. Please keep the house lights up and avoid stage lighting aimed directly into his eyes.

NICE TO HAVE (NOT REQUIRED)

- **Confidence monitor:** set to presenter view.
- **Countdown timer:** visible from the stage.
- **Stairs or a ramp:** from the stage to the floor. Jay can work with any stage setup.
- **Water on stage.**

- **Walk-on music:** an uplifting song as Jay is introduced. Any song that fits your event's theme works great.

ROOM & STAGE

- Please seat the audience as close to the stage as possible. Closer seating creates more energy and connection.
- Round tables are preferred but not required.
- No lectern or stool is needed.

PRESENTATION & SLIDES

- Jay brings his own laptop, plus a backup copy of his presentation on a thumb drive.
- He's happy to work however is easiest for your team: presenting from his laptop, loading the file onto your computer, or sending it in advance. If you'd like the file ahead of time, just let Jay know your deadline.
- His presentation includes video, but **no audio**, so no audio connection from the laptop is needed.
- Jay brings his own clicker, but he's happy to use yours if one is provided.

SOUND & LIGHTING

- See microphone requirements above.
- House lights should stay up so Jay can see and interact with the audience.
- Live camera feeds to side screens (IMAG) are welcome in larger rooms.

TECH CHECK

- Jay requires a minimum of 30 minutes for a tech check before the session, and prefers one hour when the schedule allows.

RECORDING

- You're welcome to record or livestream Jay's keynote. Jay would greatly appreciate a copy of the recording afterward.

ATTENDEE MATERIALS

- **Keynotes:** Jay provides digital downloads for attendees, so nothing needs to be printed.
- **Workshops:** Jay provides PDF worksheets in advance for the organizer to print.

VIRTUAL EVENTS

- Jay presents on Zoom, Microsoft Teams, or any other platform. He streams through professional broadcasting software, so the video and audio quality are high.
- A tech check before the event is strongly preferred.
- A dedicated host or producer is highly recommended to manage chat, polls, and muting during the session.

INTRODUCING JAY

- Jay's stage introduction is available on the Meeting Planners page at jayabbasi.me/meeting-planners/. It's offered as a guide: your emcee is welcome to read it as written or add their own style.
- **Pronunciation:** Jay "Ah-Bah-See"

QUESTIONS?

Contact Jay directly at jay@jayabbasi.me or call or text (201) 615-6630.